

Birchwood Carnival Committee Meeting

Tuesday, 17th October 2017, 1.00 pm

Parkers Farm Community Centre

Attendees: Chair – Cllr R Bowden (BTC), A Lord (WBC), G Kerry (Ranger, WBC), Cllr I Atkin (BTC), P Ives (Birchwood Lions), Secretary - F McDonald (BTC)

Apologies: B Collins (Birchwood Lions), D Hazlehurst (Ranger, WBC), P Nelson (BTC and WBC), G Crowe (BTC)

NB: any reference to those attending in these notes will be made using initials

1. Welcome

RB welcomed those present.

2. Declarations of interest

The Chair reminded those present of their responsibility under The Constitution to declare any interest which they have in any item of business on the agenda, no later than when the item is reached.

3. To approve the Minutes of the Meeting held on 12th September 2017

The Chair asked those present to approve the Minutes of the Meeting which took place on Tuesday, 12th September 2017 as an accurate record.

The minutes were approved.

4. 2018 Carnival

RB called for ideas for the 2018 Carnival from those present.

GK said that there are usually two main attractions at the Carnival; one of which is the Birds of Prey, as they are popular, and reasonably priced. This year Shadowquest, a dog display team, had been the main attraction. In previous years there had been a BMX show and an acrobatic/limbo display.

Ideas put forward for entertainment/attractions included:

- ✓ Llama Agility display
- ✓ Pig racing
- ✓ Acrobatic display eg Black Eagles
- ✓ Bikes or skateboarding (as the skate area and pump track are being refurbished)
- Motorbike display Team
- Vintage Cars
- Traction Engine
- ✓ Bubbleologist
- ✓ Climbing Wall (manned)
- Miniature Railway (via Knutsford Lions?)
- ✓ Rodeo Bull (suitable for children and adults)

After some discussion, those present agreed that the following should be investigated further:

Main arena: Llama display, racing pigs, acrobats or bikes

Other attractions: Rodeo bull, bubbles, climbing wall

FMc to make some enquiries and report findings at next meeting (✓).

All agreed that John Gordon should be asked to compere/MC the event, as he had done in previous years.

RB enquired if WBC's policy regarding insurance had been confirmed.

AL said that he was still awaiting confirmation with regards to WBC's position, particularly in relation to organising local events. AL to follow this up.

AL/GK to deal with licensing matters for the event.

A discussion took place as to whether the whole event should be themed. However, it was not considered practical, so it was agreed that the procession should be themed and that the theme this year should be 'The Seaside'.

5. Finance

GK confirmed that all payments for the 2017 Carnival have now been made and the balances held in the Carnival Committees bank account are as follows:

Business Money Manager Account:	£1556.89
Community Account	<u>£3792.34</u>
	<u>£5349.23</u>

IA confirmed that the Town Council had resolved to request that the 'surplus' of £998.19 be returned to Birchwood Town Council.

RB and IA reiterated that they are happy to be signatories for the Birchwood Carnival and Festival Committee.

GK confirmed that they can 'apply' online and that she would pass the details of what they need to do to FMc.

RB and IA to apply to be signatories online.

6. Stalls and Fees

The following was agreed:

- Fee to deliver a food/refreshment related service £70-£100; there needs to be a variety of 'offer'
- Friends Group would also be offering refreshments via the café
- Food vendors pay a non-refundable deposit in advance; balance paid on the day
- % of takings is too difficult to administer
- Charity stalls and commercial stalls to pay different fee level of which is to be confirmed

RB reported that he had not been able to look into potential 'sponsorship' as yet.

RB to follow this up.

7. Any other Business

It is noted that the Friends Group would like to be involved with, and support, the Carnival, although they do not have any representation on the Committee.

8. Date and Time of Next Meeting

Tuesday, 28th November 2017, 1.00 pm, Parkers Farm.